



ORIENTATION AGENDA
of the
MONTANA BOARD OF PERSONNEL APPEALS
Via Zoom
February 23, 2021
1:00 p.m. to 2:30 p.m.

Brian Hopkins, Presiding Officer
Kevin McRae, Management Member
Jenny Stringer, Management Member
Katie Nordstrom, Alt. Management Member

LeRoy Schramm, Alt. Presiding Officer
Stacey Yates, Labor Member
Vacant, Labor Member
Mario Martinez, Alt. Labor Member

On February 23, 2021 at 1:00 p.m., the Montana Board of Personnel Appeals will hold a public meeting via remote conferencing. Because of the current public health crisis caused by the novel coronavirus, there will be no in-person meeting. Interested parties may access the remote conferencing platform in the following ways:

You may click the link below to join the February 23, 2021 BOPA Orientation

a) Join Zoom Meeting

<https://mt-gov.zoom.us/j/98426684781?pwd=QkwwVXhScnFIZUNraldJNm5sUFo0dz09>

b) Meeting ID: 984 2668 4781
Password: 986650

c) Dial by Telephone +1 646 558 8656 or +1 406 444 9999
Meeting ID: 984 2668 4781
Password: 986650
Find your local number: <https://mt-gov.zoom.us/u/adZ8S2L5lw>

d) Join by SIP
98426684781@zoomcrc.com

e) Join by H.323 (Polycom)
162.255.37.11##98426684781

1. Introduction of Board & Staff Members Present

2. Board Member Orientation

- a. Introductions
 - i. Board Staff
 - ii. Board Attorney
- b. Practical Board Matters
 - i. Meeting dates and attendance
 - ii. Travel and Timesheets
 - iii. Distribution of case information

- c. Open Meeting Laws
 - i. Quorum
 - ii. Notice
 - iii. Recording
- d. Quasi-Judicial Boards
 - i. Form
 - ii. Function
- e. BOPA Functions
 - i. Types of Cases Heard
 - ii. Standards of Review
 - iii. Motions
 - iv. New BOPA Rules
- f. Board Member Tips
- g. Questions

The Department of Labor & Industry is committed to providing meeting access through reasonable accommodation under the Americans with Disabilities Act. Please contact the Board office prior to the proposed meeting date for further information.

New agenda items may be added up to “three business days” before the meeting. For the most accurate agenda, please consult the web site at erd.dli.mt.gov/labor-standards/collective-bargaining/board-of-personnel-appeals.

The board may reorder the agenda at the beginning of the meeting.